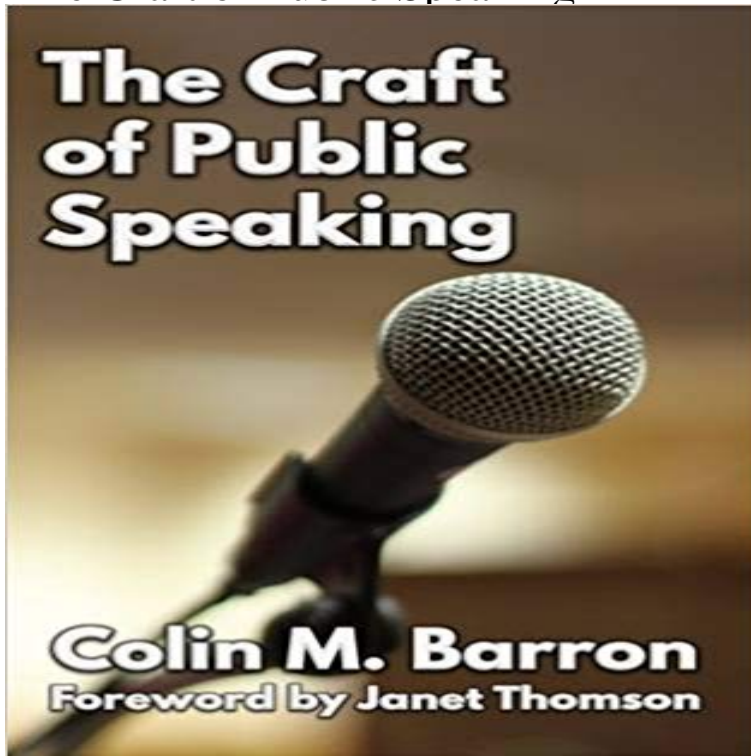


## The Craft of Public Speaking



Public speaking is one of the most important skills in personal and professional life. Yet too often this key ability is neglected, leading to presentations which are dull, uninspired and poorly delivered. The Craft of Public Speaking examines some of the crucial aptitudes which are fundamental to delivering an effective presentation for listeners. These include preparation, structure and rehearsal, in addition to some of the more overlooked aspects of oration such as the use of visual aids, adding humour, and dressing for success. As well as discussing how to deliver effective live addresses in public settings, the book also covers interview techniques for TV and radio along with how to organise seminars and conferences. Dr Colin M. Barron has delivered hundreds of lectures and presentations to audiences during a long career, giving speeches on a wide variety of different subjects over many years. In The Craft of Public Speaking, he shares the essential knowledge that you will need to become a truly successful public speaker.

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