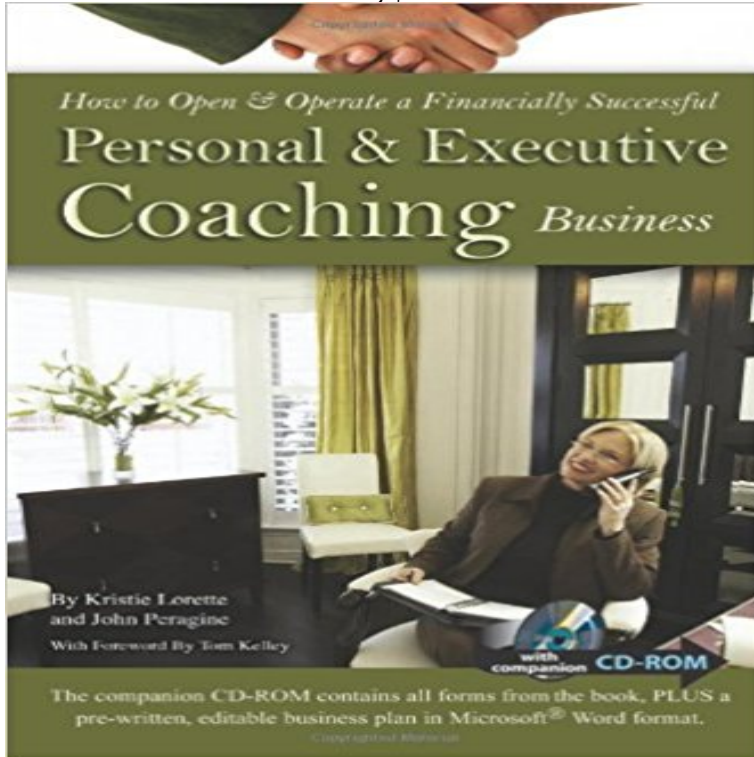


How To Open & Operate A Financially Successful Personal and Executive Coaching Business: With Companion CD-ROM



In the U.S., the average professional coach makes roughly \$150-\$200 per hour. It is not uncommon for a seasoned coach to make well over \$100,000 per year. If you are good at motivating and inspiring people, a coaching business may be a great choice for you. As a professional coach, you will recognize and define your clients goals; construct a realistic strategy for achieving your goals; establish a detailed program of actions, and activities; identify, manage, and change business improvements; get effective and timely results; monitor your progress and build on your successes; achieve what may have seemed impossible; and get the rewards and recognition you deserve. If you are investigating opportunities in this type of business, you should begin by reading this book. If you enjoy working with people, this may be the perfect business for you. Keep in mind that this business looks easy but, as with any business, looks can be deceiving. This complete manual will arm you with everything you need, including sample business forms; contracts; worksheets and checklists for planning, opening, and running day-to-day operations; setting up your office; plans and layouts; and dozens of other valuable, time saving tools of the trade that no business should be without. While providing detailed instruction and examples, the author leads you through every detail that will bring success. You will learn how to draw up a winning business plan (the companion CD-ROM has the actual business plan you can use in Microsoft Word) and about basic cost control systems, market research, getting new clients, tax laws, pricing, leads, legal concerns, sales and marketing techniques, and pricing formulas. You will learn how to set up computer systems to save time and money, how to meet IRS requirements, how to generate high profile public relations and publicity, and how to

implement low cost internal marketing ideas. You will learn how to build your business by using low and no cost ways to satisfy customers, as well as ways to increase sales and have customers refer others to you. Successful coaches will appreciate this valuable resource and reference it in their daily activities as a source of ready-to-use forms, Web sites, and mathematical formulas that can easily be applied to their operations. The companion CD-ROM contains all the forms found in the book, as well as a sample business plan you can adapt for your own use. The companion CD-ROM is included with the print version of this book; however is not available for download with the electronic version. It may be obtained separately by contacting Atlantic Publishing Group at sales@atlantic-pub.com Atlantic Publishing is a small, independent publishing company based in Ocala, Florida. Founded over twenty years ago in the company president's garage, Atlantic Publishing has grown to become a renowned resource for non-fiction books. Today, over 450 titles are in print covering subjects such as small business, healthy living, management, finance, careers, and real estate. Atlantic Publishing prides itself on producing award winning, high-quality manuals that give readers up-to-date, pertinent information, real-world examples, and case studies with expert advice. Every book has resources, contact information, and web sites of the products or companies discussed.

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