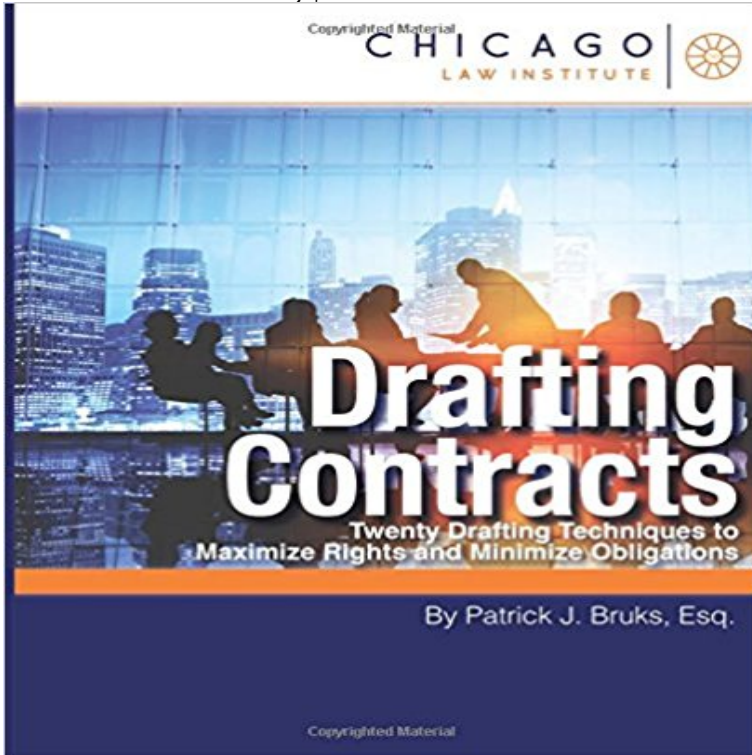


# Drafting Contracts: Twenty Drafting Techniques to Maximize Rights and Minimize Obligations



This book provides attorneys and business people with contract drafting techniques that will improve their skill, efficiency and confidence in negotiating and drafting contracts. These drafting techniques have been used in all types of transactions ranging from a simple letter agreement to a 100-page contract drafted by a team of attorneys, including licenses, leases, loans, mergers, acquisitions, joint ventures, partnerships, real estate contracts, purchase orders, supply agreements, service contracts, employment agreements, non-disclosure agreements, non-competition agreements, settlements, releases and waivers, just to name a few.

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